YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Govt.Shyama Prasad Mukherjee College Sitapur Dist Surguja Chhattisgarhrh
• Name of the Head of the institution	Mrs. Shashima Kujur
• Designation	Assistant professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07834 -275318
• Mobile no	9424261553
• Registered e-mail	govtspmcollegesitapur@gmail.com
• Alternate e-mail	smtsheelatirkey1981@gmail.com
• Address	P.O.Sitapur dist. Surguja Chhattisgarh
• City/Town	Sitapur
• State/UT	Chhattisgarh
• Pin Code	497111
2.Institutional status	
• Affiliated /Constituent	Sant Gahiraguru Viahwavidyalaya Ambikapur Dist Sarguja CG
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Sant Gahiraguru Vishwavidyalaya Ambikapur Dist Sarguja CG**
• Name of the IQAC Coordinator	**Mrs. Sheela Tirkey**
• Phone No.	**9755177407**
• Alternate phone No.	**9302186137**
• Mobile	**9644086001**
• IQAC e-mail address	**smtsheelatirkey1981@gmail.com**
• Alternate Email address	**sheelatirkey1981@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://govtspmcsitapur.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.25**	**2022**	**26/10/2022**	**25/10/2027**

6.Date of Establishment of IQAC	**19/08/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Stationery - ST Exp.**	**State Government**	**2022-23**	**53550**
Institutional	**Medical Bill Exp.**	**State Government**	**2022-23**	**1022763**
Institutional	**Festival**	**State**	**2022-23**	**16000**

l	Adv. Exp.	Government		
Institutional	Travelling Allowance Exp.	State Government	2022-23	5000
Institutional	Postal, Telecome Exp.	State Government	2022-23	3000
Institutional	Telephone Exp.	State Government	2022-23	5000
Institutional	Furniture and Official Exp.	State Government	2022-23	250000
Institutional	Electricity and Water Exp.	State Government	2022-23	20000
Institutional	Stationery Exp.	State Government	2022-23	5000
Institutional	I. T. Exp.	State Government	2022-23	50000
Institutional	Affiliation Fee Exp.	State Government	2022-23	24000
Institutional	Store and Consumable Exp.	State Government	2022-23	50000
Institutional	Non-Official Furniture Exp.	State Government	2022-23	350000
Institutional	Equipment Maintance Exp.	State Government	2022-23	50000
Institutional	Stationery - SC Exp.	State Government	2022-23	25800

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	270000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

National Seminar on "Emerging New Dimensions Issues and Challenges in Intellectual Property Right" has been organized successfully on 19th- 20th February 2023.
Value Added Course on Industrial Chemistry has been started from January 2023.
To Help poor students by fee concession via Nirdhan Chatra Kosh of HEI.
To organize Old book donation camp.
Modernization of Girls Common Room, Library and Principal Chamber.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To help poor students and guide for employment after completion of course	Helped students by fee concession,many students got job

13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Staff Council	11/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15.Multidisciplinary / interdisciplinary

All the Teachers try to help students to mould their future as possible by their guidance and motivation.All the students are taken care by different committies and cells .Many student centric programmes,competitions, days are organisedand and celebrated during whole session for their betterment.The HEI promots multidisplinary dimensions, related to this inter-PG class seminars are organized by departments. To fulfil the multidisciplinay criteria National Seminar on "Emerging New Dimensions Issues and Challenges in Intellectual Property Right" has been organized successfully on 19th- 20th February 2023.

16.Academic bank of credits (ABC):

Number of students is increasing day by day means each session GER is increasing. It is the achievement of Institutuin but due to limitations of Infrastucture and lack of many more facilities , faculty and students face hurdle to maintain information and keep safe for long time so UGC has introduced Academic Bank Credit to change in the existing higher system and will promote cusomised learning paths for students. The UGC ABC has revolutionised the way we understand higher education in India..UGC continuing the chain of building transformative educational setup,UGC has introduced the ABC.It helps faculty to manage and check the credits earned by students.The credits earned by students will be valid for seven years. however the validity of credits is subject to change depending on the type of courses or disciplines.

17.Skill development:

Developing skills is important because it allows students to improve qualities and attributes vital to effective workplce performance and future career.By developing skills students can begin their path to personal development which can help to reshape their career goals and achievements.so to help and mould their mind and career Per year students go for outreach programmes around the local industries, factories,janpads,local trade mills,visit to farmers and so many

other field services which are useful and utilized by them in their future to.Students develop their speaking,learning,writing and understanding skills by the programmes.Students laern the physical skills by sports and NSS and NCC camps organised by the college or other institutions.Manymore skills are developed and uncovered by competitions such mehandi banao,rangoli sajao,painting,drawing,dance,singing etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teachers integrate culture,indian knowlege through different programmes,competitions such as beti padao bet bacho,nasha mukt bharat,swach bharat abhiyan,amrit mahotsaw,mainpat karniwal,.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based Education focuses on mapping,measuring,and achiving predetermined educational goals to help students learn develop and nurture skills that would help them grow in their professional as well as personal life.Characteristic od OBE is it is student centered,it is faculty driven and meaning ful.OB students learning.E comprises of four curriculum design,teaching and learning methods,assessmentand continual quality improvement and monitoring.Teachers and students both focustheir attention and efforts on the desired results of education results that are expressed in terms of individual learning.

20.Distance education/online education:

Teaching learning process have been doing on online method by online lectures,online notes,Pdfs,etc.Online Education evolved into various forms of distance learning such as audio and video courses,webinars and e-learning plateforms. The internet and the digital revolution have enabled online education to expand its reach ,diversity and qualityand offering learners access to a wide range of courses programs and resources from anywhere in the world. Online Education removes the barriers of time ,distance and cost that may prevent some learners from accessing tradional education.It also enables learners to access diversand high quality contentfro different institutions and countries.

Extended Profile

1.Programme

1.1   **23**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1482**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **1914**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **217**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **00**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**23**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1482**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1914**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**217**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**29**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	00

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1904313
4.3 Total number of computers on campus for academic purposes	08

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has well planneed and ducumented plan according to syllabus. Govt Shyama Prasad Mukherjee College Sitapur is run by Department of Higher Education Chhatisgarh.Institution follows all the acts,rules and regulations and policies of the Government of Chhatisgarh.It is affiliated to Sant Gahira Guru Vishwavidyalaya Sarguja Ambikapur(Established by Chhatisgarh Vishwavidyalaya Adhiniyam no 18/2008) All the teachers are hard working and devoted to serve the students physically,mentally,socially.The atmoshphere of the college is healthy and positive so that all can grow themselves. The environment of the college is problem solving and students can learn easily.So all the possible steps have been taken by the institution to deliver effective crriculam delivery through a well planned and documented process such as Per Year Academic calendar is prepared and circulated to the students and teachers for the session along with the information of commencement of the session, terminal exams,tests,NSS Camps, Cultural Activities,Sports,Annual Functions and Annual exam

practical exam etc.Many Cells and committees are reformed by the Head of the Istitute due to transfer,retirement or other reason.There is Janbhagidari Samiti also performs the action as per gidence of the CG Government.Timetable for teaching also reformed if needed.All the staff members prepare planning for teaching in daily diary. Time to time it is evalued by the head of the institue.Other activities like educational tours,outreach programmes,field work ,seminar,project,dessirtation are organised by the institute.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows standard academic calendar given by the Department of Higher Education Chhatisgarh with self prepared yearly academic calendar for students and teaching staff so that institute may run smoothly, academic calendar helps to control the students and fulfill the goal of institute.The academic Calendar includes information about dates of commencement of the classes, internal examination,NSS Camps, Annual Sports meet,Annual Function,Parent Teacher Meet,Cultural activies. According to the acdemic calendar test,terminal exams, social outreach,field visit, seminar,educational tour,project work, practical exams are done and evaluted.There is a local exam committee in institution under the guidence of IQAC which helps to conduct the internal exam and keep the record for future assessment.After evaluation of the answer sheets of internal exam subject teacher shows the evaluted answer sheets to the students for improvement and motivation.thereafter students get clue for the correction for better result .Annual Exam and Practical Exam are function as schedule of academic caledar.CCA and CBCS Exams also follows the academic calendar.IQAC and Staff Exam committee lookafter and maitan the record .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

`01`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`50`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates crosscuting issues like gender eqality,human vales, environment and sustability into curriculum.these are part of syllabus and institute follows to apply in interaching and learning and daily life.The institute integrates all the cross cutting issues through syllabus prescribed bybthe university.The institute covers the issues by the help of Eco Club,NCC,NSS and rest of the students in daily teaching and cativity like celebration of Environment Day,World Day,Yoga Day,Human Rights Day,Constitution Day,Womens Day etc.The topics of environmental studies are part of first year in UG as compulsory subject.Students learn face to face by educational tours .The Eco Club maintains the garden and trees around the campus.The topics like fundamental duties,gender issues,human rights ,are taught in FC Hindi.English,Political science,Sociology,Economics,History, Botany and in commerce also.Professional Ethics are part of M.Com,MA Economics,MA Sociology and MA Political Science .

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

80

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**C. Any 2 of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1482

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1354

File Description	Documents
Any additional information	*View File*
Number of seats filled against seats reserved (Data Template)	*View File*

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution arranges tutorials or extra classes for slow learners.datas are kept recorded.Teachers councels the slow learners for their exam and competitions.Slow learners are recognised after test,terminal exams and tried to motivate and help exam related problems.Students are allowed to take personal guidance and other help such as textbooks,notes,online materisls previous years question papers etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1482	**29**

File Description	Documents
Any additional information	*View File*

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers use group discusion,seminar,projects,outreach programmes and problem solving methods to motivate and grow in all The institues has adopted various student centric methods for enhancing the learning level of students. .students take participate and learn by fun and self experince base.Our Institute is collabotaed with other institutes for project work in IV semester. The institute encourage students to participate in group

discussion, class seminar,teaching to collegeague activity.students are instructed and guided by the subject teacher for making charts,diagrams,tables,modals of subjective topics and problems to elaborate in simple manner.We celebrate National Festivals and Religious Festivals and other Days like Indepnedence Day,Gandhi Jayanti,Republic Day,New Year,Diwali,Ambedkar Jayanti,Yoga Day,Environmental Day.Educational Tour are organised to learn with fun. Insititute arranges educational tours for students with their feild work.students are diveded into groups so that they can learn sharing and get opportunity to take direct involvement and responsibility.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays most of the techers use ICT based teaching they try to teach them by the help of projector. Smart classrooms are not availavle for students but teachers try to help students in their level best as possible.Teachers make availavle Youtube links,Webinar links,Online Quizes related to their syllabus .The Institution has adopted various student centric methods for enhancing learning improving level of students.The Institution tries to make teaching and learning interactive and students centric so teachers use e learning sources like videos, video lectures,webinars,online classes,PDF,Audio,Photos, online Quizes,online links for Learning materials,YouTube Links etc .students are motivated and guided by the subject teacher for making tables,diagrams,charts and many more effective tools .Whatsapp group is created for students so that students can get information and share their problems.Teachers also attend teachers training programmes,webinars,workshops,Refresher courses,FDP,Short Term programmes,online qizes also.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

29

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution has IQAC committee which supervises internal assessment as per year Academic calendar.Test,Seminar Qarterly Exam,Model Exams are conducted time to time as Academic Calendar per year for students for betterment and preparation of annual exam. The Insitution has local exam committee which arranges and coduct the internal exams. Information about the exam is circulated in the whatsapp groups and notice board also, All the records are kept and maintained in diary.After test or internal exams answers sheets are evauated and shown to the students for correction and motivation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a local examination committee which conduct Internal test,terminal exams as per academic calendar and subject teachers are supervises to keep record after correction work is over.Students can see their exam copies and consult the subject teacher if needed.Grievances like test,terminal exams ,departmental seminar ,field tours are rectified by the head of the exam Committee and IQAC coordinator.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

All the Programmes and courses offered by the institution are affiliated to Sant Gahira Guru Vishwavidyalaya and approved by higher education department of Chhatisgarh are uploaded in colege website .Programmes and course outcomes objectives are described in concern departmental section of the college website.Subject teachers are also keep eye on the progress and outcome of the year and display on the notice board and website.At the biginning of the college students are shared about the outcomes of the previous year and admission committee also fulfill the circulation of information.After completion of admission the new comers are welcomed and orientation programme is organised per year.Head of the department ,Subject Teachers and Principal clarify if needed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.sggcg.in/public/authentication/college_otp
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

After declaration of Annual result teachers evaluate the result subject wise and kept in record .so that they can also improve and take care of students whoever needed more support and guidance.After completion of the unit of the syllabus unit tests,oral test,discussion are carried out by the subject teacher to evaluate learning outcomes.Half yearly exams are conducted to evaluate and motivate students for the final exam like eye opener .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

217

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[00](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

02

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

All the teachers use Whatsapp group and share the teaching learning materials and information regarding classes and exam competitions in the group. The group gives p;ateform and opportunities to discuss and mutual understanding and sharing the knowledge toeach other. Here teachers and students feel comfortable and take interest and try their best.Alongwith teachers motivate department wise updates and promotion of thier skills through different types of competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	[View File]()

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	[View File]()
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are taken out of the Institute to find out and face the social issues like child labour,human trafficing,female feticide,Dowery,murder,killing looting ,online fraud theiving,fake

information,cyber crime etc.so that students can understand and find out solution for society . students are part of society so they can help and co-operate easily to correct these issues and take part for holostic development .

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

500

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`01`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution Govt Degree college sitapur was estblished in 1984 with BA ,and B Com .UG programme .BSc was commenced in 1996.Existing institution building was constructed by PWD in Government sanctionded and approved drawing of thattime for UG college format and handover to college in 1990.As the no of programme increased time to time ,the institute is trying to increase its infrastructure and physical facilities systematically and continuously over the years.The institute has adequate infrastructuralfacilities like classroomes,laboraties,staff rooms cum meeting hall,seminarhall,playground,library etc.Lanoratories are available but in old format and not sufficient for all students.Botany and Zoology share same lab for practical.Department of Chemistry conducts practical classes in a the same lab for UG and PG.Department of Physics also runs in sigle room.The institution has been running in two shifts due to insufficient classrooms ,laoratories. Computers and other technical equpments are insufficient for the students.classrooms are also ruined condition .size and space also not balancing with the enrolled students.Labs are very small and students face problem to complete their practical work on time.To Build New rooms are permitted by the CG Govt. and may be ready for next session for teaching and learning and students can be benefitted.Computer systems are needed in office and Library

,Departments and Labs. So that students can get more information and knowlege .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtspmcsitapur.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As per Academic calendar the institute runs different cultural activities ,sports,and games in the session .Students get competitions like rangoli banao,mehandi sajao,dance ,singing,photography in cultural section and essay writing,beautiful handwriting,slogan writing in Literary field.Students get adequate space and sports facilities and kits to play like Kabbadi,Khokho,footbal,athletics handball.hockey are available for all the students.Students prepare themselves for competition and participate eagerly and enthuatically. Soprts grounds and courts are available for various sports activities in the college campus like football ground,badminton court,Table Tenis Table ,Volleyball court ,KhoKho grounds are available..Students take part in college level, university level,Interuniversity level,,State,interzonal , and national level Competition.These boost them up.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtspmcsitapur.in/Sports%20and%20Games.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1904313

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the center and heart of Institute so books are available and NList system is also run for the students who can take help online books.Library has two computer systems and printing machine so materials can be taken easily.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://govtspmcsitapur.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

22185

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

05 and 60 To 70

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes Institute updates all computer systems as requrement .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://govtspmcsitapur.in/ICT.php

4.3.2 - Number of Computers

08

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1904313

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical verification of the departments,Laboratories,library,sports ,NSS,NCC units are done per year.All the maintainance and requirments are find out through this process easily and if possible indivisualy requirments are fulfilled if needed urgently.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

980

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

52

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students representation and engagemnet in various administrative ,co-curricular and extracurricular activities like student union council or students representation on various bodies as per established processes and norms in every year as the order of CG Government and the department of Higher Education to make the students to learn and understand the working method of teaching learning and maintain and control discipline . Students laern by doing and motivate for future actions. But Due to Post Covid period CG Government didn't allow to continue such action for the betterment and safty purpose.Students take participation in decision making bodies of institution .Student Union Concil is elected on the merit base as Govt Orders President,Vice President, Joint Secretary and class Representative s are elected by students.Student Union Plays Vital role in activities of the college.Besides representation in the students Union students representatives in various committees likeST,SC,OBC,Cell IQAC Cell .Students cooeprate in sports day,annual function day,teachers day,cultural activities ,other competitions also. Students also take participate actively in college level, intercollege level,University level ,state level Competitions.NSS and NCC students are soul of the institution they are engaged whole year proframmes like cleanliness, health checkup camp, awareness programmes,blood donation camp,tree plantaion etc.

File Description	Documents
Paste link for additional information	http://govtspmcsitapur.in/cell-and-committee.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

300

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumini Association that contributes and helpe through finance and other support like motivation,guidence,career councelling,moral support,interaction,financial funding .placement,.etc.Alumini are really great models for the current students and are often well placed to offer practical support to students as they start their carrers.The institution established Allumini Association for the support and maitain relationship with ex students .The Allumini meet gives platrform to share happiness and experience with students and teachers.The Allumini help and motivate students by their physical presence,valuable and motivational thoughts advice experience and contribution.They are role models infront of present students and open the doors of the future carreer.They

speak on different topics like stress management,career guidance, fear of exam personal problems etc.

File Description	Documents
Paste link for additional information	https://www.facebook.com/p/Alumini-Association-Govt-SPM-College-SitapurSurguja-Chhattisgarh-100063858113629/
Upload any additional information	*View File*

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision of the institution is to make students self dependent,self reliant and self respecting each other and serve society and facing problem and try to find out solution themselves.To make the students youth leaders and motivate to be efficient effective community and be able to serve . They can reach to unreach and serve and cotribute national development.The mission of the institution is to to encourage the studentsto face the challenges of the cut throat competition . and to support the students to utilize their effort in sports and other activities .The Instiute tries to provide quality higher education and continuous academic excellence,to improve and motivate leadership qualities among students and understand responsibilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization

and participative management.

Decentralization plays an important role to make plans,policy,and management .It helps to improve the efficiency of education system and quality of service. The Pricipal is the head of the institute and manages the overall system of the institute.The Institution prepares many committees and cells to run and maintain overall action in the institute perfectly. Various committees perform their duties as per guidence of the head of the institution. In each committees members and students follow the orders of the head of the comittees.All the students are guided and taken care by the head of the institution by the help of various cells and committees.The institute promotes a culture of participative management by involving the staff and students. There are 7 PG departments The head of the department also take care and guide the students to continue and participate in all activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Staff council Meeting is held in the begining of the session and plan for the whole year is finalized. Committees and Teaching Staff non teaching staff work for the effective result.There are different committees of students and teachers to monitor and evaluate the institutuional policies.The committees organises meetings freequently and policies are run and practiced among students. our institute focuses and motivates on active participation in not only in academics but in extra other activities. Beside teaching learning encouraging students to maitain discipline,confidence,honesty,and leadership quality.Teachers are also motivated for skill development programmes like FIP,RC,STC,FDP,Webinar,Workshop etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The internal organization works hard to develop the institute regularly.The institutuion has different authorities assigned for ferforming different responsibilities , committees formed at every stage should do their work properly in order to get a whole some result and that the success and accomplishments of an institution.the success of its is not a person's job but its a team work. .All the team members of the committees work under the guidance of the head and forward the information to their seniors to make correction if required and finally decision it to the principal takes permission and provides all the facilities to get the work done.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provieds leave for the welfare and revival for the Teaching and non teaching staff. All the staff get leave as per Govt rules and local bodies.Casual Leave,Earning leave ,Optional Leave ,Medical Leave,Local Body leave,Maternity Leave,Paternity Leave ,Study leave,Tranining Leave etc.These improve the worklevel and maintain capacity to ferform well.Teachers and staff get opportunities to attend training programmes based on their skills and need of the hour.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`00`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`01`

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the staff members get appreciation by the head of the institution according to the performance during the session.The staff members are identified for their extra effort for the welfare and develpment of the not only students but also institution too.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external audits time to time.Departmental audits are also done by the staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution makes plan to save and adjust the money generated after admission and exam preparation.The funds are alloted to keep according to the government order. These funds are used as demand of the studens and institution. records of the keeping funds are also maintained by the office staff carefully.Mostly fund are used to maintain building,arrangment of new books, payments of JB teachers and other staff.Major sources of funding at the institution are from state government,development fees from students.funds are utilised by the head of the institute and purchasing committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays vital role to continue the journey of the institution ,IQAC manages and keep maintains the strateties and process of the plans.IQAC in any instutusion is a significant administrative body that is responsible for all quality matters.IQAChelps to increase the quality of education imparted in an institution.IQAC conducts regular meetings with all the committee members and monitors their

functioning.IQAC collects feedbacks regularly to under stand everyone and takes notes and their suggestions for better outcome of the college practices.IQAC focuses on the renovation ,construction of the college building and notification of different internal cells such as library and laboratory.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Students are reviewed by the staff members through their attendance of the class lectures,tests,seminars,projects,internal exams etc.The students are motivated after their performance. Students are helped by the mentors in the class and guided for the better annual exam.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution provides gender equity facilities for the students are

Common Room- A common room is alloted for the students there they can sit and take rest .There are tables and chairs are available for the students so that they can continue their reading and writing work with ease. The students who fall sick they can have First Aid Box for the basic treatment and waterpurifier is also available .

Complaint Box- A complaint box is also available in front of the entance gate so that the students who have any problem can write and make aware the institution.

Health Aids Facilities- Health is wealth so A Health Checkup Camp is arranged for the students and nearby the neighbouring villages.

Safety and Security- Institution plays vital role to provide proper safty and security by the staff and CCTV cameras.Anti Ragging Committee and all staff members take care all the students.IQAC and Students Union also pays attention on the safty and security by proper watch and regular inspection aroun the campus.

Wall Compund-The whole campus is covered with wall for safty and security from unwanted roamers,activities,theives, animals etc.

Councelling-The Admission Committee plays an important to guide

and council the students who need moral and academic support by the institution. The Students who belong to backword and poor class are helped by the Poor Fund .

Help Desk- A Help Desk is also avialble for the students who need any type of help related to the institution.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	cctv,common room ,help desk

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management -To solve the problem of solid waste, waste of the institutions are collected managed for further treatment and disposing of solid Institutional material. like paper,plastics,cans,glass,metal organic waste are generated but these are used and disposed carefully so that it reduces pollution and conserve resources and prevent damage to ecosystems.

Liquid Waste Management-To solve the liquid waste of the

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institution drainage system maintain properly .Waste water and
rain water also managed in proper way.Chemical of laboratory is
also treated carefully sothat pollution can be controlled.Liquid
waste in the the chemistry labs Acids bases and organic liquids
are collected during practical classes . These waste are disposed
and dissolved in the lab.

E Waste management -Computer systems,CPU,Printers,Electronic
materialskeyboard,motherboard,mouse,wires ,cell phones,telephones
which are useless collected and disposed to the venders for the
exchange of money if not working or damaged.Nowadays due to the
increase in technological demand new electronic devices have
developed that resulted unwanted and unused devices but .the
electronics which can be repaired are reused after repairment.
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File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles	B. Any 3 of the above

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As the institution is a Government institution it is open for diversify eligible students to get enrolled as per admission policy . The institution covers like umbrella so that students from different culture,region,community,languages,local language come together and study. The institution provide a healthy atmoshphere to the student so that students can grow and nurture well.The institution arranges various activities so that students can enjoy and spread positive message to the society. Cultural Committee arranges cultural events and students are motivated for future.For project work dissertation,field work students are assigned topics related to regional learning issues, and guided for for better understanding.National festivals and religious festivals are celebrated with joy and happiness. Independance day, Republic day, Gandhi Jayanti,Ambedkar Jayanti, are celebrated with respect.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution draws attention of the staff and students towards the values, rights,duties and responsibilities of the citizens by teaching and celebrating special days like Independance

Day,Republic day, Gandhi Jayanti, Environmental day,Ambedkar Jayanti,Constitution day etc. These special days are celebrated with great zeal and motivation every year. Students perform activity like swachchta rally,beti bachao beti padao rally,election awareness rally and programmes .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	constitution day,swachchata rally,election awareness programmes
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution Celebrates Birthday of Great Personalities like M. K Gandhiji,Shyamaprasad Mukherjee,Jawaharlal Nehru,Bheem Rao Ambedkar ,sardar wallabh bhai Patel,Dr Radhakrishnan and PD

departments celebrates their departmental thinkers birthdays,Anniversaries,any other special days etc..Such other special festives like Depawali.Dasera,XMas,New Years,Teachers Day.Annual Function,Sports Day,Cultural Activities,Literary Activities also organises as schedule of the academic calendar.

Natinal Festivals are celebrated with great enthuasism .Independance day,Republic day, Gandhi jayanti , are celebrated with students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1)Empowerment of youth-Regarding the Assembly election of next coming years students are motivated for voting and take part in election.They were motivated for the enrolment of the voter list and preparation for voter ID registration.They were motivated for the future leaders by taking interest in coming election .

2)personality development building- to improvement of self responsibility and skill development students are motivated and trained time to time for their better future .Skill development programes are conducted and formulated among students so that they can understand themselves and take thier responsibilities.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution was completely devoted for the betterment of students whole year because after covid 19 pandemic teaching and learning process was disconnected .So to maintain the pace of improvement all the staff and students take attention to the teaching and learning by devotion and patience.T.he gap between teachers and students are continuously trying to fill by the efforts

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To Open New PG Classes, Technical classes, Employability based courses,Skill developmental courses and new skill bases subjects with old course.